

Using FileZilla to Upload Your Site

Getting, Installing and Using FileZilla to Upload Your Web Site

This article briefly describes what an FTP client is and how to get, install, and use FileZilla to upload your Web site to your hosting account.

FileZilla is a free, fast, and reliable FTP client for Windows. You use an FTP client to transfer your Web site from your local computer to your hosting account. This transfer is often referred to as “uploading.”

Getting FileZilla

FileZilla is open source software that you can download for free at <http://filezilla.sourceforge.net/>. Select the download link on the left side of the page.

From the list of packages on the download page, select the latest package that ends in “setup.exe.” For example, “Download FileZilla_x_x_x_setup.exe.” Download FileZilla to your Desktop.

Installing FileZilla

Once you download FileZilla, you need to install it on your computer in order to use it to upload your Web site.

To Install FileZilla

1. Double-click on the FileZilla setup icon on your Desktop.
2. Select a language and click “OK.”
3. Click “I Agree.”
4. Select the components you want to install and click “Next.”
5. Enter the destination folder for your FileZilla installation and click “Next.”

6. Click “Next.”
7. Select whether you want FileZilla to run in secure mode or not. If several people have access to your PC, it is a good idea to run Filezilla in secure mode.
8. Select whether you want FileZilla to use an XML file or Window's registry to store its settings. Again, if several people use the PC that you're working on, it is a good idea to select “use registry.”
9. Click “Install.”

Setup installs FileZilla onto your computer. Once it finishes installing FileZilla, you will see the word “Completed” at the bottom of the page. Click “Close.”

Getting Your FTP Settings

You will need your FTP settings on hand, in order to use FileZilla or any FTP client to upload your Web site. This is the FTP information you will need in order to use FileZilla:

FTP User Name. This is the user name for your hosting account.

FTP Password. This your password for your hosting account.

Web Site URL. <http://www.coolexample.com>

FTP Site URL. [ftp://www.cool](ftp://www.coolexample.com) example.com

Start Directory. Leave the box blank or enter a single forward slash (/).

If you are missing any of this information, you can log in to your Account Manager to find your user name, password, and URL.

Using FileZilla

Once you install FileZilla and get your FTP settings, you're ready to connect to your Web server and start using FileZilla to upload your Web site.

To Connect to Your Web Server

1. In the FileZilla Quick Connect bar at the top of the page, enter your Web site URL in

the Address field. For example, www.coolexample.com.

2. Enter your FTP user name and password.
3. Click “Quickconnect.”



While FileZilla connects to your Web server, a number of messages display in the message log.

Once you've successfully connected to your server, the folder structure of your server displays in the “Remote Site” pane in FileZilla.

To Transfer Your Web Site

1. In the “Local Site” pane, navigate to the location of your Web site.
2. Select the files you want to upload to your Web site. You can select multiple files by holding down the Ctrl key and clicking on the files you want.
3. Drag the files you want to transfer over from the “Local Site” pane to the “Remote Site” pane.
4. FileZilla automatically transfers your files over to your Web site.

When you are finished uploading your files, close FileZilla and check your Web site in your favorite browser to make sure that your files uploaded correctly.